

ShareGift Transfer Form

If you wish to make a gift of some or all of your shares to ShareGift, the share donation charity (The Orr Mackintosh Foundation, Registered Charity 1052686), simply complete this form and send it with one or more certificates to **MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds, LS1 4DL.**

PLEASE COMPLETE SECTIONS 1-3	Consideration Money £ <u>NIL (GIFT)</u>		Certificate lodged with the Registrar	
	(For completion by the Registrar)			
	Name of Undertaking (Company in which the shares are held.)	BP P.LC.		
	Description of Security (Type of shares held, e.g., Ordinary)	ORDINARY US \$0.25 SHARES		
1. ENTER NUMBER OF SHARES TO BE TRANSFERRED	Number of Shares to be transferred	Words	Figures	
2. COMPLETE FULL NAME AND ADDRESS OF REGISTERED HOLDER(S) AS SHOWN ON SHARE CERTIFICATE	Name and address of registered holder(s) should be given in full	Full Name(s): Address:		
3. REGISTERED HOLDER(S) PLEASE SIGN HERE	<p>I/We hereby certify that the transaction effected by the instrument does not form part of a larger transaction or series of transactions in respect of which the amount or value, or aggregate amount or value, of the consideration exceeds £1,000.</p> <p>Any outstanding dividends due on my/our shareholding should be paid to the charity ShareGift.* (*Please delete if any outstanding cash dividends should be paid to you.)</p>			
	<p>1. 2.</p> <p>3. 4.</p> <p>Date</p>			
FULL NAME AND ADDRESS OF THE CHARITY TO WHICH SHARES ARE BEING TRANSFERRED	The Orr Mackintosh Foundation Ltd 6th Floor, 2 London Wall Place, London, EC2Y 5AU			
	I/We request that such entries be made in the register as are necessary to give effect to this transfer.			
<p align="center">LOST CERTIFICATES</p> <p>To the above-named Company (as stated under "Name of Undertaking" and hereinafter called "the Company") and Link Asset Services, Registrar of the Company.</p> <p>In consideration of your registering a transfer without production of the relevant document(s) of title to the shares which has/have been lost, stolen or destroyed, I/we jointly and severally agree:</p> <p>a. to return immediately to MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds, LS1 4DL, the original document(s) of title if found hereafter.</p> <p>b. to indemnify you and each of you against all claims, demands, liabilities, costs, charges, and expenses that may be brought against or incurred by you arising out of or in connection with the original document(s) of title still being in existence or the registration of a transfer as specified above; and</p> <p>c. in the event of any legal proceedings being instituted against you in connection with any such claim, from time to time upon demand to provide you with such funds as you may require to defend such proceedings and in default of my/our so doing you shall be entitled to admit or settle such proceedings on such terms as you may think fit with recourse to me/us.</p> <p>Number of shares for which I/we am/are unable to provide a share certificate(s). </p> <p><i>The Company and the Registrar of the Company are jointly waiving the usual indemnity and administration fees for missing certificates representing holdings not exceeding £125. Please note that if your missing certificate represents more than £125 you will need to apply to the company's Registrar for a formal indemnity should you wish to proceed with the transfer.</i></p>				
<p>If we need to get in touch with you about your shareholding it would be helpful to have your telephone number and/or email address. We will not use this for marketing purposes.</p>				
Daytime telephone number:		Email:		

About ShareGift:

ShareGift specialises in helping shareholders to dispose of small shareholdings where the value of the shares may make it uneconomic to sell them. ShareGift works by collecting together small lots of shares until there are enough to sell – this is kindly done for us at no charge by stockbrokers Killik & Co. The ultimate proceeds from selling shares create a pool of funds from which ShareGift's trustees make donations to a wide range of UK registered charities.

How to donate shares:

Simply complete the ShareGift transfer form and return it, together with your share certificate(s), to the Company's Registrars: **MUFG Corporate Markets, Central Square, 29 Wellington Street, Leeds, LS1 4DL**

This form can only be used for giving shares to the charity ShareGift and cannot be used for any other type of transfer. For more information about ShareGift, please see enclosed guidance notes.

If your share certificate(s) are lost or destroyed, simply complete the Lost Certificate box at the bottom of the form.

If a sole shareholder has died, please send a sealed copy of the grant of probate. If a joint shareholder has died, please send a certified copy of the death certificate. If the company's registrar has already seen these documents, there is no need to send them again.

The shares will then be transferred into the name of The Orr Mackintosh Foundation (also known as ShareGift), a registered charity whose only purpose is to realise as much value as possible by selling such shares and passing the proceeds to a wide range of UK charities.

We would recommend that you understand the financial market value of the shares held before submitting this ShareGift transfer form.

Beneficiary charities:

ShareGift has distributed millions of pounds to hundreds of different UK charities so far and are guided by donor suggestion. Share donors are welcome to suggest charities for consideration by writing to us with details of your share donation and the charity you would like to mention. Further information on our donation policy can be found at www.ShareGift.org

Tax Information:

Donating shares to charity in this way gives rise to neither a gain nor a loss for Capital Gains Tax purposes. It is also possible to claim income tax relief on the value of your donation. You may wish to keep a dated copy of your signed transfer form to assist you with any tax reclaim.

Information on giving shares to charity and further tax information are available from HM Revenue and Customs, **0300 200 3300**, or on their website: <https://www.gov.uk/donating-to-charity/donating-land-property-or-shares>

Further information:

If you need any help or further information, you can contact ShareGift on 020 7930 3737 or email help@sharegift.org. ShareGift can also accept shares in other companies and donations of shares held electronically in a nominee account. Please contact ShareGift if you have other shares which you wish to give.

THIS SERVICE IS COMPLETELY FREE OF CHARGE

The Orr Mackintosh Foundation (ShareGift) is a registered charity number 1052686
Registered Office: 6th Floor, 2 London Wall Place, London, EC2Y 5AU